



Somers School Camp – Risk Assessment

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| Activity | ARCHERY |
| School | Somers School Camp |
| Supervising Staff | All qualified teaching staff |
| Program | Archery |
| Year Level | Year 5 & 6 |
| Dates | February 2026 to February 2027 |
| Location(s) | Somers School Camp – Somers Campus – Archery Hut |

- Duty of care - Duty of care obligations require that school personnel take all reasonable steps to protect students from risks likely to cause personal injury that could reasonably have been for-seen.

| Risk Description | Existing Controls | Risk Assessment – with existing controls | | | |
|---|--|--|-------------------|-----------------|-------------|
| | | Effectiveness of existing controls | Risk Consequences | Risk Likelihood | Risk Rating |
| Describe the risk event, cause/s and consequence/s. For example, <i>Something occurs ... caused by ... leading to ...</i> | Describe any existing policy, procedure, practice, or device that acts to minimise the risk | | | | |
| An accident occurs caused by faulty equipment leading to injury of a student. | <ul style="list-style-type: none"> Each piece of equipment is inspected at the start of each camp to assess its condition, and inspections are logged in an equipment logbook Each piece of equipment has a maintenance history and is logged and recorded in a logbook. All bows are inspected and serviced yearly by an external provider to ensure that they are in excellent condition and fit for purpose. Equipment is replaced or repaired when damaged or maintenance issues occur. Equipment is retired when deemed unsuitable by S.S.C staff in accordance with manufacturer's guidelines | Satisfactory | Moderate | Rare | Low |
| A student is shot by an arrow during an archery lesson leading to serious injury. | <ul style="list-style-type: none"> Students are instructed in correct safety procedures when firing an arrow. Firing area is clearly defined by a rope fence which children are instructed to remain behind until given the all clear by the SSC Staff. Students are instructed to remain seated at all times unless firing. When students are retrieving arrows from the target area the bows are racked to ensure that they are in the safe position at all times. Students are instructed to keep noise to a minimum and are reminded of the behavioural expectations whilst in the Archery Room Students are constantly supervised by fully inducted SSC Staff. SSC Staff routinely undertake PD to improve their coaching skills Risk Assessments and Standard Operating Procedures are routinely reviewed by staff to ensure consistency in the management of student safety | Satisfactory | Major | Rare | Medium |
| A student walks into an arrow while retrieving arrows from target area leading to injury. | <ul style="list-style-type: none"> Students are instructed in correct procedure for removing arrows safely. The hazard of potential injury is highlighted to the students and staff continually reinforce the need for care and awareness that is required by students when collecting arrows. A yellow caution line on the floor clearly identifies to students the area of potential risk. Safety procedures are reinforced at the start of every lesson Students are constantly supervised by fully inducted SSC Staff. SSC Staff routinely undertake PD to improve their coaching skills Risk Assessments and Standard Operating Procedures are routinely reviewed by staff to ensure consistency in the management of student safety | Satisfactory | Moderate | Rare | Medium |



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| While shooting an arrow a student's arm is struck by the string leading to injury. | <ul style="list-style-type: none"> • Correct drawing technique is taught to minimise this occurring. • Arm guards are provided as protection to forearm. | Satisfactory | Insignificant | Possible | Low | | | | | | | | | | | | |
| A student receives a splinter from a carbon fibre arrow caused by removing arrow from target leading to injury. | <ul style="list-style-type: none"> • Students are instructed in correct procedure for removing arrows safely. • Students are constantly supervised by SSC Staff. • Arrows with any sign of breakage or are bent are retired from service. | Satisfactory | Minor | Rare | Low | | | | | | | | | | | | |
| <p><u>Supervision-</u> The following table shows the minimum staff-to-student ratios that must be met based on the Adventure Activity Safety Guidelines</p> | <table border="1" data-bbox="697 836 1898 1006"> <thead> <tr> <th colspan="4" data-bbox="697 836 1898 893">Archery</th> </tr> <tr> <th data-bbox="697 893 947 949">Staff numbers</th> <th data-bbox="947 893 1247 949">Total students</th> <th data-bbox="1247 893 1547 949">Student Ratio</th> <th data-bbox="1547 893 1898 949">Staffing</th> </tr> </thead> <tbody> <tr> <td data-bbox="697 949 947 1006">1</td> <td data-bbox="947 949 1247 1006">20</td> <td data-bbox="1247 949 1547 1006">1 : 20</td> <td data-bbox="1547 949 1898 1006">1 x SSC Staff</td> </tr> </tbody> </table> | | | | | Archery | | | | Staff numbers | Total students | Student Ratio | Staffing | 1 | 20 | 1 : 20 | 1 x SSC Staff |
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